

THE EFFECTIVE LEADER

LEAD6201

Course Outline (online)

Description:

The Effective Leader – This interactive course provides students with an overview of practical and proven leadership skills, traits, actions, and approaches. These key aspects of effective leadership will be examined, and students will have opportunities to apply these learning opportunities to their personal and professional situations. Students will also explore vital leadership communication skills and will uncover dynamic leadership competencies. Most importantly, students will leave the course with a better understanding of how to apply various leadership styles to a variety of real-life situations. This interactive and engaging course will help students acquire key leadership skills, which they will further develop in later leadership courses.

Weekly Zoom Sessions: TBA

Course Goals: This interactive online course is designed to engage students in exploring and discovering how effective leaders engage and help others develop their skills in communication. We will also examine the importance of leaders sharing power, responsibility, creativity, and accountability to maximize results. Students will also become acquainted with the Leader's Toolbox.

Course Objectives:

At the completion of this course, students will be able to:

- Define what constitutes effective leadership through theory and student engagement
- Identify the traits and actions of effective leaders
- Recognize vital leadership competencies
- Uncover leadership communication skills to enhance leadership effectiveness
- Become aware of the importance of building relationships with followers
- Discover the impact of leadership influence through various sources of power
- List key elements of organizational culture
- Apply key leadership skills that form the basis of an effective leadership brand

Required Materials:

- Readings and articles will be provided in the online classroom
- Knowledge held and generated by participants will be an important resource.

Evaluation:

This is a graded course where a complete or incomplete will be issued.

In order to receive a completion for this course, a student must:

1. Complete four written assignments
2. Participate in online discussions with members of their assigned groups
3. Complete a short quiz at the end of each week

This course outline is a sample only and is subject to change.

Policy on Cheating and Academic Misconduct:

Academic honesty is a cornerstone of conduct at Western University. We cannot have freedom of expression without integrity. Students are responsible for understanding the nature of and avoiding the occurrence of plagiarism and other academic offences; please refer to the section on “Scholastic Offences” in the current University Academic Calendar, or on the web at <http://www.westerncalendar.uwo.ca>. Such offences include plagiarism, cheating on an examination, submitting false or fraudulent assignments or credentials, impersonating a candidate, or submitting for credit in any course any academic work for which credit has previously been obtained or is being sought in another course in this University or elsewhere (without the knowledge and approval of the instructor to whom the work is submitted). Students enrolled in non-degree courses are expected to abide by the University’s code of conduct.

Code of Student Conduct

The purpose of the Code of Student Conduct is to define the general standard of conduct expected of students registered at Western University, provide examples of behaviour that constitutes a breach of this standard of conduct, provide examples of sanctions that may be imposed, and set out the disciplinary procedures that the University will follow. For the complete Code of Student Conduct: <http://www.uwo.ca/univsec/board/code.pdf>

Plagiarism:

All required papers may be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. All papers submitted will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement, currently between Western University and Turnitin.com (<http://www.turnitin.com>).

Policy on Late Assignments:

Online discussions are to be completed in the week they are assigned. This is to allow everyone in your group the opportunity to contribute to the conversation. The online week will run from Monday to Sunday.

All other assessments (quizzes, assignments, and reflections) have “soft” (suggested) deadlines. Every effort should be made to submit by the deadline.

When will I receive my grades?

Final grades will be available 2 weeks after the last scheduled day of the course. A grade report can be printed from myWCS.

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How do I hand in assignments?

All assignments will be submitted electronically through OWL using the assignment tool. Failure to meet deadlines without the instructor's written permission will be subject to the late assignment policy. It is the student's responsibility to ensure that all assignments forwarded to the instructor arrive before the due date. If you experience difficulty in submitting assignments through OWL, you are responsible for contacting the instructor and arranging an alternate method of delivery (e.g. e-mail attachment) for the assignment.

Course Schedule: Four consecutive weeks

You should expect to engage in 3-5 hours of required and optional activities each week. Required activities may include any of the following: Zoom meetings, quizzes, online discussion, assignments, listening to pre-recorded lectures, polls, watching short content videos, and readings.

It is highly recommended that you attend live sessions, however if you are not able to attend, a recording of the session will be provided approximately 24-48 hours after the session.

Lesson	Activities
Week 1: Leadership – What's the Big Deal? Topics: Defining Leadership Leadership Styles Exploring why it is important Who are our Leaders & Why?	<ul style="list-style-type: none"> • Zoom session • Videos/Readings • Forum Group Discussions • Written Assignment: Defining Leadership • Quiz
Week 2: Let's Listen Then Talk - The Power of Communication Topics: The Lost Art of Listening Storytelling Engage Them or Lose Them	<ul style="list-style-type: none"> • Zoom session • Video/Readings • Forum Group Discussions • Written Assignment: Emotional Triggers • Quiz
Week 3: The Power of Power – Use it Wisely Topics: Sources of Power Leadership Pitfalls	<ul style="list-style-type: none"> • Zoom session • Video/Readings • Forum Group Discussions • Quiz
Week 4: Culture Eats Strategy for Breakfast Topics: Shaping Organizational Culture Our Leadership Brand	<ul style="list-style-type: none"> • Zoom session • Video/Readings • Forum Group Discussions • Written Assignments: Organizational Culture/Leadership Brand • Quiz

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