

## **PMP® EXAM PREPARATION**

PJMG6208

### **Course Outline**

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#### **Description:**

If you are preparing for the Project Management Professional (PMP) designation examination, you should attend our intense preparation course.

This course has been offered from Hong Kong to Tehran and Lagos, and from Victoria to St. John's. With its sister courses CAPM® Exam Preparation and The Comprehensive PM Seminar, it has been preparing candidates for the PMP exam longer than any other provider in Canada. The course is a registered program with the Project Management Institute.

This course is an intense review of exam material; it is not intended as a stand-alone project management course. It is 4 days long but is often delivered in a 5-day version in-house for organizations. The 5-day version fulfills PMI's pre-requisite of 35 training hours.

#### **Course Goals:**

- Prepare you for the PMP credential examination
- Consolidate your project management knowledge and increase your confidence
- Further your knowledge of generally accepted project management practices
- Learn from the experiences of others
- Gain insight into the Project Management Institute's *A Guide to the Project Management Body of Knowledge (PMBOK® Guide)* and how to use it as a practical tool for managing projects
- Provide you with the opportunity to practice answering sample PMP and CAPM exam questions and to discuss how to differentiate between correct and incorrect answers

#### **Course Objectives:**

At the completion of this course, the student will be able to:

- Identify the "correct" answer to a majority of multiple choice questions similar to the PMP® and CAPM® exams
- Remember formulas and concepts through application to real-life scenarios instead of memorization
- Utilize "tips and tricks" to write PMP exam with more confidence
- Identify which knowledge areas may need further home study
- Be aware of the PMP and CAPM qualification process
- Add tools and techniques to improve their management of projects

#### **Attendance Requirements:**

Students are required to attend 100% of class time in order to receive a completion for this course. A grade report can be printed from myWCS.

#### **Code of Student Conduct:**

*Please contact Continuing Studies if you require information in an alternate format, or if any arrangements can be made to ensure that this course is accessible to you. If you would like to provide feedback about accessibility-related issues that are specific to your experience with Continuing Studies, you may do so using our comment box (located in the entrance of the office) or you may contact Accessibility at Western (accessibility@uwo.ca or 519-661-2111, extension 85562); the feedback will be forwarded to the appropriate individual or area for follow-up.*

The purpose of the Code of Student Conduct is to define the general standard of conduct expected of students registered at Western University, provide examples of behaviour that constitutes a breach of this standard of conduct, provide examples of sanctions that may be imposed, and set out the disciplinary procedures that the University will follow. For the complete Code of Student Conduct: <http://www.uwo.ca/univsec/pdf/board/code.pdf>.

## **Course Schedule\*:**

- Session 1
  - Introduction
  - Context of Project Management
  - Project Integration Management
  - Stakeholder Management
- Session 2
  - Scope Management
  - Time Management
- Session 3
  - Cost Management
  - Quality Management
- Session 4
  - Human Resources Management
  - Communications Management
- Session 5
  - Risk Management
  - Procurement Management

\*Schedule is approximate and may vary in accordance with the needs of the participants in the class.

## **Evaluation Method:**

As part of the course/instructor evaluation, a survey will be sent to you electronically by Continuing Studies. You will be asked the following questions. Please consider these throughout the course.

1. How would you rate your overall experience?
2. Please indicate your agreement with the following statements:
  - a. The course content was relevant and valuable.
  - b. The instructor conducted class sessions in an organized, well-planned manner.
  - c. The instructor explained concepts clearly.
  - d. The instructor displayed enthusiasm and energy in conducting class sessions.
  - e. The instructor made me feel comfortable in the learning environment.
  - f. The instructor encouraged my participation and interaction.